



The Institute for Human Services
Ending the Cycle of Homelessness

Resident Assistant Hale Mauiola

Job Type: Part-Time

Responsibilities

Facilitates the safety and welfare of IHS guests, visitors, and volunteers by maintaining service center grounds and working with residents to upkeep and keep grounds safe. Provides assistance for residents to connect them with benefits, community resources and housing navigation. Fosters a community of respect and dignity. Resident Assistants will document as required, supervise in-house and community volunteers and provide support to other programs when needed.

Requirements

Available to work a flexible schedule that includes evenings, weekends, and/or overnight shifts. Able to multi-task, work independently and exercise good judgment. Can communicate effectively with diverse populations of varying comprehension levels. Possess good written communication and basic computer skills to ensure accurate and timely documentation. Have at least 1 year experience in providing excellent customer relations, homeless services, conflict resolution and crisis prevention and response. Knowledge or training in Human Services, CPR/First Aid/AED preferred. High School diploma or equivalent required.

For questions, please email HumanResources@IHSHawaii.org.